



Today's Date: _____

2890 Mitchell Dr.
Walnut Creek, CA 94598
General Information: (925) 256-1273
Volunteer Services Office: (925) 296-3165
Fax Machine: (925) 977-9079
www.arflife.org

INTERN APPLICATION

Last Name _____

Name: _____ Home Phone: _____

Address: _____ Cell Phone: _____

City: _____ ZIP: _____ E-mail address: _____

Preferred method of communication: Phone Email

Date of birth: _____ Male Female

Job, if applicable: _____ Employer Name & City: _____

Internship desired: Adoptions Dept. Animal Care Behavior Dept. Humane Education
 Marketing & Development Training Dept. Volunteer Services

How did you first hear about ARF? Friend Newspaper ARF Event Internet ARF Mailing
 ARF Thrift Store Other _____

We request that our interns be available at least 10 hours per week for 2 - 3 months. Are you able to make this commitment? Yes No Please list your desired start and end date: _____

Are you currently in school? Yes No
If yes, what school are you attending and what is your major(s)? _____

Have you ever volunteered for any organization before? Yes No
If yes, organization name(s) and location(s): _____

Volunteer job(s) at the organization(s): _____

What are your career goals? _____

Why do you want to intern with ARF? _____

What special skills/experience do you wish to share with ARF? _____

Have you ever been convicted of a felony? Yes No If yes, please explain: _____

Additional languages spoken: _____

Proficient in Microsoft Office/Computer skills:

- Word Excel Access PowerPoint Publisher Photoshop Adobe InDesign
Programming (what type) _____ Other (please indicate) _____

Do you have any physical or other limitations we should be aware of in order to make your volunteer time with us as comfortable as possible? _____

Do you currently have pets? Yes No How many and what kind? _____

Please send completed application with a current resume or CV to:
Marlena Cardoza, Volunteer Services Supervisor
Fax: 925-977-9079
mcardoza@arflife.org